

ALTON Town Council



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Town Clerk: Mrs Leah Coney

John Pritchard,
Chairman. Alton Allotment Association
19 King's Road,
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Hampshire
GU34 1PZ

16th November 2015

Dear John,

Further to the Open Spaces Meeting on the 26th October I am writing to thank you for your correspondence to myself and Councillor Bayliss and to confirm the following actions in regard to the Allotment Advisory Sub Committee. The Committee agreed to:

- (i) The Terms of Reference of the Sub Committee, subject to the removal of item two and a recommendation to remove the "purpose" and replace with background information to give context.
- (ii) The collection of opt-in membership Allotment Association fees together with the annual rent to the Council,
- (iii) To the timetabling of regular site inspections for 2016 on the second Tuesday of the month with Councillors Jones and Cullen in attendance at the first inspection of the year
- (iv) Approve the additional taps at Wooteys to be funded by the Allotment Association and installed by plot holders.
- (v) Put forward to the Budget Workshop the request to increase the allotment budget for 2016/17 to reflect the requests made in your submission to the Chairman of the Open Spaces Committee.

Since the meeting I have undertaken an indicative costing of the works required for next year and have added this to the draft budget which Members will consider at their December workshop session.

May I take this opportunity to thank you for your assistance to date with the Advisory Sub Committee and I will advise in due course the outcome of the budget workshop.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'L Coney'.

Leah Coney
Town Clerk